

[Travers' notes on letter relating to Newspaper and Periodical stamps.]

Aug. 28, 1865

McDonough  
NB Note Co.

Comment on the unnatural leaning of the head of Lincoln and a heaviness about the head.

Colors Red Blue and Green selected.

Stamps to be perforated but not-gummed.

Zevely

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Add References  
— Moog Articles  
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[Travers' notes re Newspaper and Periodical Stamps of 1865.]

## NEWSPAPER AND PERIODICAL STAMPS

Issue of 1865

### QUANTITY DELIVERED\*

Denomination	1865	1866	1867	1868	1869	Total
5¢	10,040	38,230	30,000	55,220	10,200	143,690
10¢	20,040	120,230	95,000	140,020	25,200	400,490
25¢	5,040	10,230	0	31,080	100	46,450
TOTAL	35,120	168,690	<sup>A</sup> 125,000	226,320	35,500	590,630

### QUANTITY ISSUED

Denomination	1865	1866	1867	1868	1869	Total
5¢		20,140	40,000	40,000	35,420	135,560
10¢		40,140	100,000	115,000	95,320	350,460
25¢		5,140	5,000	5,000	20,180	35,320
TOTAL		65,420	<sup>A</sup> 145,000	160,000	150,920	521,340
VALUE		\$6,306	\$13,250	\$14,750	\$16,348	

\* Page 292, Luff's *History of U.S. Postage Stamps*

<sup>A</sup> Jan. 21, 1867, 3<sup>rd</sup> Asst. P. M. Genl. Ordered 1,000 of each denomination specially printed with the word "Specimen" in large Gothic type.

	5¢	10¢	25¢
Total delivered to Department	143,690	400,490	46,450
Total issued to postmasters	135,560	350,460	35,320
Remainders to account for <sup>B</sup>	8,130	50,030	11,130

<sup>B</sup> 750 of each withdrawn for sale to collectors.

Dec. 31, 1869. Stamp Agent D.. M. Boyd reported the following N. & P. stamps, Issue of 1869, on hand in the vaults of the National Bank Note Co.:

		5¢	10¢	25¢
		476,570	278,170	157,080
Apr. 1 to 4, 1873 the following quantities were destroyed by committee		475,570	277,170	156,080
		1,000	1,000	1,000

Jan. 28, 1870. 1,000 each were sent to Department on order #21. These figures account for the total reported by Boyd in 1869. There is no record showing disposition of the remainders on hand in Department after issue of 1869.

#### REMAINDERS

Dec. 31, 1869. D. M. Boyd, stamp agent, reported that the following N & P stamps were remaining on hand in the vaults of the National Bank Note Company:

476,570	5¢
278,170	10¢
157,080	25¢
911,820	Total

and asks what disposition should be made of them. [Agent was probably instructed to forward them to Dept. as the Supt. Div. Of Stamps reported to 3<sup>rd</sup> Asst. Mar. 17, 1873, that a considerable quantity of stamps of old issues were stored in basement of P. O. Bldg., and recommended the appointment of a Com. To witness their destruction. Committee appointed Sept. 1, 1873. In file of "Remainders" the report of this Com. Shows, among other things destroyed Apr. 1 to 4, 1873, the following quantities of the N. & P. stamps 1865 issue.

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## INSTRUCTIONS

### RELATING, TO THE

#### Prepayment of Postage on Newspapers and Periodical Publications,

Under the Act of Congress approved June 23, 1874.

Act June 23, 1874. SECTION 5. That on and after the 1st day of January, 1875, all newspapers and periodical publications mailed from a known office of publication or news agency, and addressed to regular subscribers or news agents, postage shall be charged at the following rates: On newspapers and periodical publications issued weekly and oftener, 2 cents a pound or fraction thereof; less frequently, 3 cents a pound or fraction thereof: Provided, That nothing in this act shall be held to change or amend section 99 of the act entitled "An Act to revise, consolidate, and amend the statutes relating to the Post Office Department," approved June 8, 1872.

This section provides that on and after the 1st day of January, 1875, "all newspapers and periodical publications mailed from a known office of publication or news agency, and addressed to regular subscribers or news agents," shall be divided into two classes, and fixes the postage on each, as follows:

1. On all newspapers and periodical publications addressed and mailed as above prescribed, and issued weekly or oftener, 2 cents a pound or fraction thereof.
2. On all newspapers and periodical publications addressed and mailed as above prescribed, and issued less frequently than once a week, 3 cents a pound or fraction thereof.

Act June 23, 1874. SECTION 6. That on and after the 1st day of January, 1875, upon the receipt of such newspapers and periodical publications at the office of mailing; they shall be weighed in bulk, and postage paid thereon by a special adhesive stamp, to be devised and furnished by the Postmaster General, which shall be affixed to such matter, or to the sack containing the same, or upon a memorandum of such mailing, or otherwise, as the Postmaster General may from time to time provide by regulation.

Under this section, on and after the 1st day of January, 1875, publishers and news agents shall tender their newspapers and periodicals, intended to be sent through the mails, at the office of mailing properly assorted into the two classes described above, so that they may be weighed in bulk separately. The postage thereon must be prepaid, according to the weight of the sacks, by "special adhesive stamps," furnished by the Department for that purpose; ordinary postage stamps cannot be used for this purpose, nor can these special adhesive stamps be used for any other purpose.

After weighing the mail matter (mentioned in the foregoing fifth section) received from a publisher or news agent, the Postmaster will collect the proper amount of postage, and give a receipt from a book of blank forms furnished by the Department for this purpose. The stamps will then be affixed to the stub of the receipt, and perforated with a punch for cancellation, and the blank spaces in the stub will be properly filled.

The stub books are to be kept permanently in the Post Office, ready to be produced whenever demanded by the Department.

Postmasters will also be required to render promptly to the Third Assistant Postmaster General, at the close of each quarter, on blank forms, (No. 67b,) furnished for the purpose, a statement of postage collected from each publisher or news agent during the whole quarter.



The special adhesive stamps, or newspaper and periodical stamps as they have been termed, will be charged to postmasters, and accounted for to the Auditor in the Account-current along with the ordinary postage stamps issued for sale to the public.

The weight of the sacks usually employed for this purpose (transmitting newspapers and periodicals from the office of publication to the post office) have been ascertained, by actually weighing- them, to be as follows:

No. 1, Jute sack.....	2 lbs. 8ozs.
No. 2, Jute sack.....	2 lbs. 0ozs.
No. 1, Cotton sack .....	3 lbs. 4ozs.
No. 2, Cotton sack .....	2 lbs. 8ozs.

Postmasters are authorized to deduct the weights of sacks as fixed above.

The proviso to section 5 of the law (above) is as follows: That nothing in this act shall be held to change or amend section 99 of Laws and Regulations, (edition 1873,) page 61, as follows:

SPECIAL REQUEST ENVELOPES-NEW REGULATIONS.  
CIRCULAR TO POSTMASTERS.

Post Office Department,  
Office of the Third Assistant Postmaster General,

Washington, D. C., May 1, 1871.

In the appropriation by Congress for the supply of Stamped envelopes and newspaper wrappers for the fiscal year ending June 30, 1872, it is provided—"That no envelope, as furnished by the Government, shall contain any lithographing or engraving, and no printing except a printed request to return the letter to the writer;" and in conformity with this provision the "Regulations respecting Special Request Envelopes" have been modified to read as follows, viz:

1. No order is to be taken on credit except at the Postmaster's own risk, and in no case for less than 500 of any specified denomination bearing the same printing.

Special Request Envelopes must, in all instances, be ordered on the blank form furnished by the Department, (No. 51 b.)

2. Special devices and the address of correspondents will not be printed under any circumstances whatever.

3. The printing of cards and requests across the end has been discontinued. In future they will be printed on the upper left hand corner only.

4. Business avocations or employments will be excluded from cards and requests. The name of the writer only should be given, without any reference to his occupation.

5. Should it be desired to leave in blank the post office address of the party to whom the envelopes are to be returnable, it must be so stated.

6. When the name and post office address only are desired, without a request to return, the order must so specify. By law all letters bearing the name and address of the writer on the envelope are required to be returned if not delivered within thirty days.

7. No variations will be made in the style of type, the color of ink, or the form of request, adopted by the Department; neither will cards or requests be surrounded by borders of any kind.

8. If possible, a printed card should always accompany the order; if not, the matter desired to be printed must be plainly written, in order that mistakes may be avoided.

9. Envelopes that may be refused on account of a misprint that has occurred through no fault of the Department will, if returned, be treated as spoiled in directing, and only the value of the postage on the same be placed to the credit of the Postmaster by whom they were ordered.

[Editor's note: There were two copies of this circular in Travers' files. The previously reproduced "INSTRUCTIONS" were the identical first sheet of each copy, but a different second sheet was attached, as follows.]

#### LOCAL PAPERS, ETC., AT LETTER-CARRIER OFFICES.

Act June 8, 1872. SECTION 99. That the rate of postage on newspapers, excepting weeklies, periodicals not exceeding two ounces in weight, and circulars when the same are deposited in a letter-carrier office for delivery by the office or its carriers, shall be uniform at 1 cent each; periodicals weighing more than two ounces shall be subject to a postage of 2 cents each, and these rates shall be prepaid by stamps.

Under this section the postage on newspapers, (excepting weeklies,) periodicals, and circulars deposited in a letter-carrier office for delivery by the office (through the box or general delivery) or by its carriers, is as follows:

1. On newspapers, (excepting weeklies,) whether regular or transient, and without regard to weight or frequency of issue, 1 cent each.
2. On periodicals, (other than newspapers,) whether regular or transient, not exceeding two ounces in weight, 1 cent each.
3. On periodicals, (other than newspapers,) whether regular or transient, exceeding two ounces in weight, 2 cents each.
4. Circulars, unsealed, 1 cent each. These rates, to be prepaid by postage stamps affixed.
5. Weekly newspapers, excepted above, to regular subscribers, 2 cents per pound, to be weighed in bulk, and prepaid at the office of mailing.
6. Weekly newspapers to transient parties, 1 cent for each ounce or fraction thereof, to be prepaid by postage stamps affixed

#### COUNTY PAPERS.

Act June 23, 1874. SECTION 7. That newspapers, one copy to each actual subscriber residing within the county where the same are printed, in whole or in part, and published, shall go free through the mails; but the same shall not be delivered at letter-carrier offices or distributed by carriers unless postage is paid thereon as by law provided.

Newspapers, (without regard to frequency of issue,) one copy to each subscriber actually, for the time being, residing in the county where the same are printed, in whole or in part, and published, are entitled to pass free of postage through the mails; but they shall not be delivered at letter-carrier offices nor distributed by carriers unless postage is paid thereon at the following rates, viz: on weeklies or papers issued more frequently, 2 cents a pound or fraction thereof; on papers issued less frequently than once a week, 3 cents a pound or fraction thereof, to be prepaid at the mailing office by "special adhesive stamps."

The foregoing regulations are issued by my authority and have my official sanction, to take effect on and after January 1, 1875.

MARSHALL JEWELL,  
Postmaster General.

Aug. 18, 1874.

D.M. Boyd, Esq.,  
Stamp Agent, New York City.

Sir:

You will please cause to be prepared and forwarded to this office 10,000 postage stamps of each denomination of the several issues of which the necessary plates are extant. Those of the issues of 1861 and 1869 may be printed by the National Bank Note Co., who were the contractors for furnishing said issues, and in whose vaults the plates are now stored. Those of the issue of 1851, for which the plates are in your hands, and of the present issue, (1870,) including the Official stamps for the several Departments, should be printed by the present contractors, the Continental Bank Note Company. These specimens, in color and style of manufacture are to imitate as near as possible the originals which they represent. The Official stamps (and these only) are to have printed across the face in appropriate colors the word "specimen" in type which has been approved.

As the object for which these specimens are intended is understood, it will be unnecessary for me to here urge that special care be taken in the preparation of the same.

Upon the completion of this order you will collect all the plates not in use for current issues and store them in a suitable place under your personal control, subject to further orders.

Yours very respectfully,  
E.W. Barber,  
Third Asst P.M. General

(Letter Book 99, p. 398)

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Feby 22nd 1875.

Sir:

Be pleased to forward at the earliest practicable moment the balance of specimen stamps remaining due on the order of the 18th August last, to wit:

Those of the issue of 1861 and 1869, ordered of the National Bank Note Co., and those of the current issue (1870) ordered of the Continental Co., and concerning which you were written on the 25th September.

In addition to the foregoing please have the Continental prepare from the old plates in your possession 10,000 specimens each of the two separate designs (head of Franklin and Eagle poised for flight) of the 1 cent "Carrier stamps" issued in 1851; also the following Newspaper and Periodical Stamps of the present issue, via: 5000 each of the denominations of 2 cent, 3 cent, 4 cent, 6 cent, 8 cent, 9 cent, 10 cent, 12, cent, 24 cent, 36 cent, 48 cent, 60 cent, 72 cent, 84 cent, and 96 cent; 500 each of the denominations of 1.92 cent, 3 dol., 6 dol., 9 dol. & 12 dollar, and 100 each of the denominations of \$24 dollar, 36 dollar, 48 dollar and 60 dollar.

These additional stamps are to be ungummed, as were the others but in all other respects similar to those of the original issues they represent.

I enclose you specimens of the carrier stamps referred to, which you will please return without fail, as they were taken from the official album.

Herewith I return the bill rendered by the Continental Co., some time since for the specimens already furnished, and desire that it be corrected to include all the specimens ordered of them.

Also, please request the National Company to forward their bill as soon as the stamps are delivered to you.

Very respectfully &c.  
E.W. Barber  
Third Assist. P.M. General.

D.M. Boyd, Esq.  
Stamp Agent,  
New York City.

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March 23, 1875.

Sir:

On the 22nd of February ult. Mr. Boyd was requested to have prepared by your Company 10,000 each of the two separate designs of carrier stamps of the issue of 1851, and to turn over to you the necessary plates for the purpose. What progress has been made in printing these stamps? Please hurry them forward as fast as possible; also, the specimens of newspaper and periodical stamps, for which there is already a considerable demand.

Very respectfully &  
Wm. M. Ireland.  
Acting Third Asst. P.M. General.

Touro Robertson, Esq.,  
Treasurer Cont. Bank Note Co.,  
New York.

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CONTINENTAL BANK NOTE COMPANY

144 Greenwich St. Cor., Liberty St.  
New York, March 26th, 1875

Hon. E.W. Barber,  
Third Asst. Postmaster General  
Washington

Sir:

We have forwarded to day by Mail Five (5) proofs Each of all the plates made for printing Stamps for Newspapers and Periodicals, according to orders contained in your letter of Jany 28th 1875.

Five proofs Each of Twenty four denominations: in all One hundred and Twenty proofs.

Very respectfully,  
Touro Robertson  
Treas.

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June 12, 1875.

D.M. Boyd, Esq.,  
Stamp Agent, New York City.

Sir:

Please cause to be prepared and forwarded to this Office, at the earliest practicable moment, 10,000 stamps of each of the denominations (5, 10, and 25 cents) of **newspaper postage stamps** of the issue of 1865. These stamps are intended for sale as specimens, and you will therefore have them prepared with great care, in all respects conforming to the samples of originals herewith enclosed. Return enclosures.

Very respectfully, &c.,  
E.W. Barber,  
Third Asst. P.M. General.

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U.S. Postage Stamp and Envelope Agency.

New York, June 14th 1875

Sir:

Yours of 12th inst. in relation to preparing 10,000 of each denomination of Newspaper Postage Stamps of the issue of 1865 received. You state they must conform in every respect to the samples of originals enclosed. No samples were enclosed. Nor do you state which Company is to print them The National Bank Note Co. in whose vaults the original plates are at present placed or the Continental Bank Note Co the present contractors for Stamps. Please advise.

Respectfully &c.,  
D.M. Boyd  
Agent

Hon. E.W. Barber  
Third Asst. P.M. Genl  
Washington D.C.

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June 16, 1875.

Sir:

Yours of the 14th inst. is received. The samples of **newspaper stamps** referred to are herewith enclosed. You can exercise your own discretion in choosing which company - the National or the Continental - shall do the printing of the stamps ordered. The stamps however should be in every particular like the originals and the cost of printing should not be greater than that paid to the original contractors - viz: \$1.50 per thousand [Editor's Note: This amount probably was intended to be \$.15 per thousand.].

Very respectfully, &c.,  
E.W. Barber.  
Third Assist. P.M. General.

D.M. Boyd, Esq.,  
Stamp Agent, N.Y. City.

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December 9, 1875.

Sir:

Please cause to be printed and sent to this office at your earliest convenience the following postage stamps to be used for sale as specimens, viz;

10,000	"Eagle" carrier stamp of the issue of 1851.
10,000	"Franklin" " " " " " " "
10,000	Executive, official, one-cent denominations.
10,000	State " " " "
10,000	Justice " " " "
10,000	Agriculture " " " "
10,000	Newspaper &c 1874, three cent denomination.
10,000	" " , two-cent "
10,000	two cent, vermillion, issue of 1872 (current)
10,000	five cent, head of "Taylor"

The carrier stamps of the issue of 1852 are to be furnished in sheets unperforated. The paper for the "Franklin" stamp may be obtained from Mr. Jos. R. Carpenter of Philadelphia, Pa.; and in this connection, it would be well to suggest to the contractors for furnishing stamps the propriety of obtaining from Mr. Carpenter his entire stock of the paper referred to.

The official stamps are to have the word "specimen" printed across the face in the same style as on former order.

All of the stamps to be ungummed and to be printed with the greatest care.

Very respectfully,  
E.W. Barber  
Third Asst. P.M. General.

Geo. G. Pride, Esq.,  
Postage Stamp Agt.,  
New York City.

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December 10, 1875.

H.H. Stewart Esq.  
President Continental Bank Note Co.

Sir:

Will you please to cause to be printed and sent to the office of the Third Assistant Postmaster General at Washington at your earliest convenience the following postage stamps to be used for sale as specimens, viz;

10,000	"Eagle" carrier stamp of the issue of 1851.
10,000	"Franklin" " " " " " "
10,000	Executive, official, one-cent denominations.
10,000	State " " " "
10,000	Justice " " " "
10,000	Agriculture " " " "
10,000	Newspaper &c 1874, three cent denomination.
10,000	" " , two-cent "
10,000	two cent, vermillion, issue of 1872 (current)
10,000	five cent, head of "Taylor"

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Very respectfully Yours,  
Geo. G. Pride  
Stamp Agent

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December 15, 1875.

Sir:

The reports of **Newspaper Stamps** at the manufactory for the months of March, April, May, July, August, and September, 75 have not yet been received at this office. Please forward them at once.

In this connection, your attention is called to the fact that errors are of frequent occurrence in the reports of stamps at the manufactory; and as these errors occasion considerable trouble in their rectification, I will thank you to see that the reports are prepared more carefully in the future.

Very respectfully &c.,  
E.W. Barber  
Third Asst. P.M. General.

Homer H. Stuart,  
President Cont'l. Bk. Note Co.,  
New York City.

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[Travers' notes re quantities issued of 1875 Newspaper and Periodical Stamps.]

## NEWSPAPER AND PERIODICAL STAMPS

Issue of 1875

Denomination	1875	1876	1877	1878	1879
1¢					
2¢	589,555	263,665	283,915	327,790	323,365
3¢	318,095	95,935	105,110	128,920	102,690
4¢	325,165	126,125	139,295	165,735	169,780
6¢	225,975	125,585	121,380	144,880	135,355
8¢	79,655	64,815	72,845	89,420	91,850
9¢	41,730	22,650	22,310	24,990	21,580
10¢	150,170	146,410	168,680	208,770	204,705
12¢	126,525	93,900	98,930	111,555	102,835
24¢	92,415	81,050	86,760	95,130	92,820
36¢	39,165	40,255	45,445	48,485	48,605
48¢	36,830	34,865	39,810	38,965	38,490
60¢	43,806	32,310	39,220	42,260	42,210
72¢	19,450	15,720	19,452	21,915	22,120
84¢	17,757	15,595	17,680	21,985	18,490
96¢	33,165	43,390	39,105	42,935	44,245
\$1.92	20,062	24,970	25,570	29,280	26,353
\$3	20,959	26,116	25,353	27,255	26,742
\$6	9,302	12,075	12,432	12,355	11,917
\$9	5,368	7,352	7,085	6,584	7,814
\$12	6,082	7,853	7,949	8,500	8,272
\$24	3,190	3,390	3,385	4,029	3,581
\$36	1,671	2,101	2,133	2,271	2,113
\$48	1,327	1,174	1,192	1,778	1,450
\$60	1,796	3,049	3,700	3,791	4,340
TOTAL	2,209,215	1,290,347	1,388,709	1,609,578	1,552,172
VALUE	\$815,902.47	\$945,254.75	\$1,000,605.10	\$1,093,845.30	\$1,088,412.16

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[ADVERTISEMENT]

PROPOSALS FOR ADHESIVE POSTAGE STAMPS.  
POST OFFICE DEPARTMENT  
January 25, 1877.

Sealed proposals are invited from Steel-plate Engravers and Plate Printers, and will be received at this Department until 12 o'clock m. on Wednesday, the 28th day of February, 1877, for furnishing all the postage stamps which this Department may require for public and official use during a period of four years, commencing on the 1st day of May 1877, viz:

1. Stamps for the use of the public.
2. Official stamps for the use of the Executive Departments.
3. Newspaper and periodical stamps.

QUALITY OF STAMPS.

The stamps must be furnished, subject to the approval of the Department, from steel plates, engraved in the highest style of the art of steel engraving, and printed in such colors as may from time to time selected by the Department, in the best and most approved manner, upon paper of the best quality suitable for the purpose, and satisfactory to the Department, thoroughly gummed with the best quality of adhesive gum, perforated in such manner that each separate stamp can be readily detached and used, the sheets, to be well pressed, and packed so as to prevent them from adhering to each other; the same to be furnished with all reasonable dispatch, in such quantities as may in each case be ordered by the Department daily to fill requisitions from postmasters and from the Executive Departments. The stamps must be printed on hand-roller presses.

DIES, ROLLS, AND PLATES.

The dies, rolls, and plates from which postage stamps are now printed, being the property of the United States, will be placed in the keeping and custody of the contractor on or before the first day of May, 1877, the same to be held subject to the order and control of the Department, as hereinafter provided; and the contractor will be required, from said dies, rolls, and plates, and from such rolls and plates as may be necessary to be reproduced from the original dies, to have on hand, ready for issue on the day the contract term commences, a sufficient stock of stamps, of the several denominations and kinds required, to fill the current daily requisitions from the Department, without hindrance or delay.

The contractor will be further required to keep in repair all dies, rolls, and plates from which stamps may be printed, and to renew the same whenever required; and should new designs be required at any time to take the place of the present series of stamps for the use of the public, or of any of them, or for denominations of stamps not now in use, the same shall be furnished find engraved, subject to the approval of the Postmaster General, upon his request, within a reasonable time; all which shall be done and executed in the best style of steel engraving by the contractor, and at his own expense. No change shall be made in the present designs of official postage stamps, or of newspaper and periodical stamps; but the contractor will be required to keep in repair, and renew when required, the dies, rolls and plates for these stamps, the same as for the stamps for the use of the public. All dies, rolls, and plates made or used at any time in filling the contract shall immediately become the absolute property of the United States, and shall be delivered, in good working order, to the Postmaster General or his authorized agent whenever demanded.

BUILDING, PLACE OF MANUFACTURE, ETC.

The stamps will be required to be manufactured in a fire-proof building, and in separate apartments, distinct from these in which any other work is done by the contractor—the whole to be subject to the approval of the Department—and when finished must be placed in a fire and burglar-proof safe or vault, to be specifically provided for that purpose, and constructed to the



satisfaction of the Department. The, contractor, his employees and agents, shall conform to such regulations as the Department may from time to time adopt for the security of the Government.

#### AGENT—OFFICE-ROOMS—INSPECTION.

A resident agent of the Department will have supervision of the manufacture, storage, and issue of the stamps, who shall at all times have full, and free access to the apartments, safes, and vaults where the stamps are manufactured and stored, for the purpose of inspecting the same; and the contractor shall furnish him and his clerks suitable office and desk-room; for the transaction of the business of his agency, without cost to the Government. The Postmaster General shall also have the right at any time to cause an inspection to be made, by any agent or agents whom he may specially designate for the purpose, of the apartments, safes, and vaults used for the manufacture and storage of stamps, and of the stamps in course of manufacture or in stock.

#### STOCK ON HAND.

The contractor shall at all times keep on hand a stock of the several denominations and kinds of stamps, subject to the control of the Post Office Department, its regularly authorized agent, or such other agents as may be specially authorized by the Postmaster General, in all stages of manufacture, sufficient to meet all orders of the Department, and to provide against any and all contingencies that may be likely to occur during the existence of the contract, so that each and every order of the Department may be promptly filled; and the Department shall have the right to require the contractor, at any time during the existence of the contract, to furnish an extra quantity of stamps not exceeding a supply for three months.

#### PACKING.

Stamps to be transmitted by sea routes must be securely packed in hermetically sealed tin cases, wrapped in strong manila paper; all others must either be packed in strong binders'-board boxes, bound on the edges and corners with muslin, and enveloped in two thicknesses of strong manila paper, or inclosed in strong manila envelopes, as the quantity to be transmitted may require; all packages to be so inclosed as to enable the agent of the Department to officially seal them.

#### DELIVERY

The stamps may be required to be delivered by the contractor in separate packages, as above provided for, at the post office in the place where the same are manufactured, or at such other post office in the immediate vicinity of the place of manufacture as the Postmaster General may direct; or in such quantities at the Post Office Department, Washington, D. C., (each denomination and kind being kept separate,) as the Postmaster General may direct.

#### BLANKS.

In addition, the contractor will be required to furnish labels, and direct the same, for each package, in accordance with the daily lists furnished by the agent of the Department; together with all other blanks required to be inclosed with the stamps; also, all blanks for daily, weekly, monthly, and quarterly returns relating to the number and denominations of stamps furnished.

#### REPORTS.

The contractor will be required to report weekly, under oath, the number, denomination, and kind of stamps manufactured, (finished, unfinished and spoiled,) the number issued during the week, and the number available for issue; all spoiled stamps to be destroyed by the agent of the Department in the presence of the contractor or his representative, or otherwise disposed of, as the Postmaster General may direct.



## AWARD.

The contract will be awarded on the basis of the number of the several kinds of stamps issued during the fiscal year ending June 30, 1876, as follows:

1. Number of stamps for use of the public	698,799,090
2. Number of official stamps for use of the Executive Departments	17,682,665
3. Number of newspaper and periodical stamps	
1,290,347	

Total 717,772,102

Bids must be made for each kind of stamps separately, the bidders stating in their proposals the price per thousand stamps, including everything required to be done or furnished, as set forth in this advertisement; and the contract will be awarded as a whole to the lowest responsible bidder in the aggregate, the amount of a bid to be ascertained by extending the above issues at the prices bid respectively, and then aggregating the amounts of the three several items. It must be understood, however, that proposals made under this advertisement shall include all the stamps needed by the Department during the contract term, without reference to the above issues. Should the use of any of the above kinds of stamps be discontinued during the contract term, the contractor will not be entitled to damages on account of such discontinuance.

## PROPOSALS—AGREEMENT—BOND.

Each proposal must be signed by the individual or partnership making it, and when made by a partnership, the name of each partner thereof must be disclosed; and it must be accompanied by a guaranty, signed by at least two responsible guarantors, that the bidder shall; within ten days after being called upon to do so, execute a contract to furnish promptly, and in quantities as ordered, the article or articles to be furnished by him, the responsibility and sufficiency of the signers to such guaranty to be certified to by the postmaster or United States attorney where the bidder resides; and in such contract the contractor and his sureties shall covenant and agree that in case the said contractor shall fail to do or perform all or any of the covenants, stipulations, and agreements of said contract on the part of the said contractor to be performed, as therein set forth, the said contractor and his sureties shall forfeit and pay to the United States of America the sum of two hundred thousand dollars, for which said forfeiture the said contractor and his sureties shall be jointly and severally liable, as liquidated damages, to be sued for in the name of the United States.

If the bidder to whom the first award may be made should fail to enter into a contract, as herein provided, their the award may be annulled, and the contract let to the next lowest responsible bidder, if not deemed too high by the Postmaster General, and so on until the required contract is executed; and such next lowest bidder shall be required to fulfill every stipulation embraced herein as if he were the original party to whom the contract was awarded.

The contract will also provide that if at any time during its continuance the sureties shall die, or become irresponsible, the Postmaster General shall have the right to require additional and sufficient sureties, which the contractor shall furnish to the acceptance of the Postmaster General within ten days after notice; and in default thereof, the contract may be annulled.

## RESERVATIONS

The Postmaster General reserves the right to reject any and all bids if, in his judgment, the interest of the Government requires it; also the right to annul the contract if, in his opinion, there shall be a failure at any time to perform faithfully any of its stipulations, or in case of a willful attempt to impose upon the Department stamps inferior to those required by the contract.

#### PAYMENTS.

Payments for stamps actually issued and delivered will be made quarterly, after proper examination and adjustment of accounts.

#### CONTRACT NOT ASSIGNABLE.

The contract cannot, in any case, be lawfully transferred or assigned.

#### EXTENSION.

Should the interest of the Government require, the contract may be extended beyond the time named, not exceeding three months, by order of the Postmaster General, and the contract prices and all conditions herein set forth shall govern in such extended contract.

#### ADDRESS.

All proposals must be made on the blank forms furnished by the Department, securely enveloped and sealed, indorsed on the back "Proposals for Postage Stamps," and addressed to the Third Assistant Postmaster General, Washington, D. C.

JAS. N. TYNER  
Postmaster General

PROPOSAL FOR ADHESIVE POSTAGE STAMPS.

The undersigned,

doing business as

in the city of

submit to the Post Office Department, in conformity to the terms of an advertisement dated January 25, 1877, a printed copy of which is hereto attached and made part hereof, the following proposals for furnishing adhesive postage stamps, to wit:

DESCRIPTION	Bidder's Price Per Thousand Stamps.	
	Dollars.	Cents.
1. Stamps for use of the public		
2. Official stamps for use of the several Executive Departments		
3. Newspaper and periodical stamps		

In the event of the acceptance of the foregoing bid, or any item thereof, the said \_\_\_\_\_ agree, within ten days from the date of such acceptance, to enter into contract according to the terms, conditions, and requirements of the advertisement aforesaid: in which contract the contractor and sureties shall covenant and agree that in case the said contractor shall fail to do or perform all or any of the covenants, stipulations, and agreements of said contract on the part of the said contractor to be performed, as therein set forth, the contractor and \_\_\_\_\_ sureties shall forfeit and pay to the United States of America the sum of two hundred thousand dollars, for which said forfeiture the said contractor and sureties shall be jointly and severally liable as liquidated damages, to be sued for in the name of the United States.

(Signature of bidder.)\* \_\_\_\_\_

When the bidder is a partnership or firm, the name of all persons composing the same must be signed to the proposal, or embodied therein.

GUARANTY

We

\_\_\_\_\_ guarantee and bind ourselves and each of us, our and each of our heirs, executors and administrators, in the event that a contract for furnishing adhesive postage stamps, or any of them, according to the advertisement of January 25, 1877, shall be awarded to \_\_\_\_\_, and in case of failure of the said

\_\_\_\_\_ to enter into contract as above, that we will forfeit and pay to the United States the sum of twenty-five thousand dollars, for which forfeiture we will be jointly and severally liable as liquidated damages.

Dated \_\_\_\_\_ 1877

(Signatures of guarantors)

\_\_\_\_\_

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CERTIFICATE

The undersigned \_\_\_\_\_, in the State of \_\_\_\_\_ certifies,  
UNDER HIS OATH OF OFFICE, that he is acquainted with the above guarantors, and knows them to be men of  
property and able to make good their guaranty.

Dated at \_\_\_\_\_  
\_\_\_\_\_, 1877

\_\_\_\_\_

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